



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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The Council of the Village of Millersburg met in regular session on November 11, 2013 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: Two members of the local Boy Scout Troop were in attendance to observe the Council meeting.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the regular session of Council held October 28. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Vaughn, Hofstetter, and Polen voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Baird, Hofstetter, Polen, Vaughn, Hardesty, and Beechy voting aye.

BILLS: Motion made by Beechy to pay bill resolution 2013-35 Bills' \$69325.87.; Payroll \$33165.07; total \$102490.94. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Polen, Hofstetter, Hardesty, and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Design Review Board met on November 6th and approved a Certificate of Appropriateness. The certificate was for a sign for the White Law Office at 209 North Washington Street.

Informed Council that Millersburg Electric has notified us that due to the continual issues with some of the lights not working correctly in the downtown, they have contacted the light manufacturer. The manufacturer is aware of a design issue causing these problems and is researching a permanent fix for the issue.

Informed Council since the Electrical Aggregation was approved by the voters, the next step in this process is to review the RFP and Plan of Operation and Governance which we are currently doing. Two public hearings also need to be scheduled. The hearings may be held on the same date at 2 different times. Troyer proposed Tuesday, December 3rd at 4:00 P.M. and again at 7:00 P.M. and reminded them a quorum would be needed at each meeting. Council approved the meeting times.

Informed Council the Septage Receiving for October was 77,900 gallons for a total of \$4,929.00.

Informed Council he was notified that the RCAP and ARC grant for the GIS Mapping program is now active. As Council previously agreed, the project will move forward with the mapping of utility lines, storm sewers, hydrants, etc. The Village share of the project is \$12,218 and a total of \$2500 of in-kind contributions.

Clerk-Treasurer Shaffer: Presented the October 2013 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council of the individuals/businesses that donated funds for the Crissey Memorial Swimming Pool. A total of \$4650.00 was donated by Village Motors; Chuck Nicholson's; Tim & Deb Allison; Lewis Ritchey; Phil & Louise Ritchey; Wayne & Cindy McDowell, Arlie & Evelyn Rodhe; Mary Lou Gindlesberger; Floyd VanSickle; Charles Chanay; Ted Money, Betty Patterson; and an anonymous donor. Shaffer thanked the donors for their contributions.

Mayor: Informed Council the 2 year contract with Solicitor Bob Hines is expiring. The proposed contract is the same as previous years, with one exception being the hourly rate. The current contract was \$80 per hour. The proposed contract asks for \$90 per hour. Motion made by Beechy to approve the new 2 year contract expiring on November 15, 2015. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Hofstetter, Vaughn, Hardesty, and Baird voting aye.

LEGISLATION: Mayor Huebner read Resolution 2013-31 "A Resolution Authorizing The Transfer Of Sums From The Water Operating Fund To The Water Repair And Improvement Fund" for the third time by title only. Motion made by Beechy to pass and adopt Resolution 2013-31. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Baird, Hardesty, Hofstetter, and Polen voting aye.

Mayor Huebner read Resolution 2013-32 "A Resolution Authorizing The Transfer Of Sums From The Sewer Operating Fund To The Sewer Repair And Improvement Fund" for the third time by title only. Motion made by Baird to pass and adopt Resolution 2013-32. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn, Hardesty, and Beechy voting aye.

EXECUTION SESSION: Motion made by Beechy to adjourn into executive session to confer with the public body's attorney on matters of confidentiality. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Baird, Hardesty, Vaughn, and Hofstetter voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Hardesty, Beechy, and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor