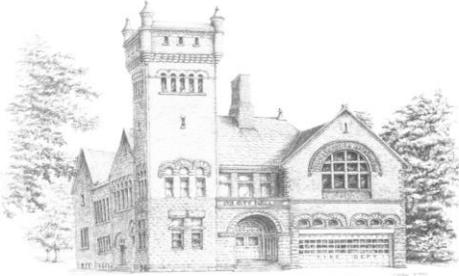


VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com



Jeff Huebner, Mayor

sure, Tax Administrator

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

PUBLIC HEARING

The Council of the Village of Millersburg met for a Public Hearing on November 14, 2016, at 6:50 p.m. Mayor Huebner called the hearing to order. Council members in attendance were: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker and Ruby Baird.

The purpose of the hearing was to accept any comments on the proposed re-zoning of 315 Walkup Street by Star Laser. The proposed change is from the R-3 Residential District to the Industrial District.

Elson & Barb Robb of Hickory Street expressed concerns on the rezoning. They were concerned that this would reduce the value of property in the area by re-zoning this to industrial.

Administrator Troyer and Mayor Huebner explained that the re-zoning is not for the entire neighborhood, only that parcel where the building is located would be changed. All other parcels will still remain residential. It was noted that 10 years ago when the Village was re-zoned, this parcel was overlooked and should have been zoned industrial at that time. Robb's concerns were satisfied.

With no further questions by Council or the public, Mayor Huebner closed the hearing.

Date Approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor

REGULAR SESSION OF COUNCIL

The Council of the Village of Millersburg met in regular session on November 14, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker and Ruby Baird. Motion made by Baird to excuse Councilwoman Kelly Hoffee and Solicitor Robert Hines. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

VISITORS: Elson & Barb Robb addressed Council regarding parking at the end of Hickory Street. A turn around area exists, however people are using it for parking spaces. At times, there are as many as 6 vehicles parked there as well as a semi-truck. Individuals are also working on their vehicles there. The fire hydrant is also being blocked. Emergency vehicles, buses and garbage trucks have difficulty in turning around. They asked if this area was public or private. Administrator Troyer noted that it doesn't appear to be public right-of-way, however he will check into it. Mayor Huebner noted that if it is a private area, the property owner should be contacted and asked to install no parking signs.

MINUTES: Motion made by Hofstetter to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye. Motion made by Vaughn to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen Baird, Shoemaker and Hofstetter voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2016-33 bills' \$45935.55; payroll \$38135.61; total \$84071.16. Seconded by Shoemaker. Upon roll call, motion carried with Vaughn, Shoemaker, Polen, Hofstetter and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Planning and Zoning Commission met on November 2nd to consider a Change of Zoning District Request for 234 South Washington Street. The Board recommended approval of the proposed change of zoning to Council. A public hearing will need scheduled on the matter. The next available time would be prior to the December 26 Council meeting. With that being a Holiday for the Village, Troyer asked to re-schedule the Council meeting to December 28 at 7:00 and hold the public hearing the same evening at 6:50. Council had no objections.

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Informed Council the public hearing previously scheduled for November 9th was cancelled due to the Hebron Recovery Group withdrawing their application.

Informed Council he met with Quicksall regarding the additional work required for the Clay Street Pavilion project (ODNR Funding). They will be meeting with ECOBA on Nov. 15 as there appears to be inconsistencies as to what is actually required. We will get firm answers and proceed accordingly. Depending on the outcome of this meeting, an extension may need to be filed with ODNR as the grant is to be completed by December 31, 2016.

Informed Council we received notification that the Deer Run Trail project was not selected for funding. There were 61 projects submitted for over 6.3 million dollars this round. Last year 14 projects were funded with approximately 1.5 million dollars. We have the option to keep the application on file for next year and have opted to do so.

Informed Council staff has completed 2 weeks of leaf pick-up and will continue until further notice.

Informed Council legislation is on the agenda tonight authorizing the Mayor to sign a letter acknowledging an encroachment on 189 West Jones Street (for a 3'4" area of the porch) and stating we don't have plans for this portion of the right of way. This has happened previously at this location (2010), and simply allows the financing and title insurance to proceed on the transfer of ownership to Marc & April Mellinger. Every time the property sells, this will need to be done.

Clerk-Treasurer Shaffer: Presented the October 2016 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Mayor Huebner: Thanked the contributors for the monetary donations to establish the "Pampered Paws Dog Park". To date, \$16,180.45 has been donated for the construction. Mt. Hope Fence will be installing the fencing soon and signage has been ordered.

Asked Council if they were satisfied with the bed tax applications that were submitted for the 2017 bed tax grants. Shaffer was asked if they were complete. She noted the applications were very nicely done and contained all of the documents required. The exception was the Lions Club application, which is only for \$1000 for Christmas lights for the downtown. Council had no objections to the applications.

LEGISLATION: Mayor Huebner read Resolution 2016-34 "A Resolution Authorizing The Transfer Of Sums From The Water Operating Fund To The Water Repair And Improvement Fund" for the first time by title only.

Mayor Huebner read Resolution 2016-35 "A Resolution Authorizing The Transfer Of Sums From The Sewer Operating Fund To The Sewer Repair And Improvement Fund" for the first time by title only.

Mayor Huebner read Ordinance 2016-108 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg" for the first time by title only.,

Mayor Huebner read Emergency Resolution 2016-36 "A Resolution To Allow The Mayor To Sign A Letter Allowing An Encroachment On West Jones Street On Behalf Of The Village And Declaring An Emergency" for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Resolution 2016-36. Seconded by Polen. Upon roll call, motion carried with Hofstetter Polen, Vaughn, Shoemaker and Baird voting aye. Motion made by Baird to pass and adopt Resolution 2016-36. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to consider the 2017 compensation of public employees and/or officials. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor

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