



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, CMC, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on November 24, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Beechy, Vaughn, Hofstetter and Polen voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2014-30 Bills' \$65169.23; Payroll \$37,451.40; total \$102,620.63. Seconded by Hofstetter. Upon roll call, motion carried with Vaughn, Hofstetter, Polen, Shoemaker, Beechy and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the Planning and Zoning Commission will meet on December 3rd at 6:30 to consider a variance request for setback requirements at 476 Cary Street for the construction of a garage, a variance request from Trailside Deli for a wall sign as well as a site plan review for Tom Bird. The site plan review is for the property located north of New Horizons.

Informed Council staff is in the process of reviewing the data that has been collected and confirming the mapping on the RCAP/GIS Project. Once this is done, any additional data collection that is necessary will be done as weather permits. We will also be reviewing equipment purchase options for future use with the mapping in the near future.

Informed Council the requested changes to the Vacant Building Registry Ordinance have been made. We are now awaiting word from the State on an appropriate account to channel the money generated by this ordinance to. Once this is completed we will present the ordinance for approval. There was discussion on whether to leave the designated area to just the downtown area or to include all commercial property in Millersburg. After review, Council agreed that best route was to include all commercial property. Solicitor Hines and Admin. Troyer will work on the revision.

Informed Council the OPWC District 14 Liaison is in the process of reviewing all projects submitted within our district and ranking/scoring projects. There were 56 projects submitted. Once this is completed, an Integrating Committee meeting will be held to recommend approval of the projects to the State. This usually occurs in mid-December. The Village project submitted was for the High Water Tank Project.

Informed Council the Tree City Ordinance is on the agenda for first reading. Councilman Hofstetter asked if there should be a time frame put on the property owner to

remove/clean up any tree removal. After some discussion, Council agreed to leave that decision up to the Administrator's discretion.

Clerk-Treasurer Shaffer: Informed Council all liquor permits in the Village are renewing on February 1, 2015. Council has the option to request a hearing on any one of the licenses. A resolution stating the reason would need to be passed if they request a hearing. Chief Vaughn noted no major issues or concerns of any of the renewals. Council opted to not request any hearings.

Informed Council the Modern Mother's Club is dissolving and donated \$500 of their remaining funds to the Village.

LEGISLATION: Mayor Huebner read Resolution 2014-27 "A Resolution Authorizing The Transfer Of Sums From The Water Operating Fund To The Water Repair And Improvement Fund" for the third time by title only. Motion made by Baird to pass and adopt Resolution 2014-27. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

Mayor Huebner read Resolution 2014-28 "A Resolution Authorizing The Transfer Of Sums From The Sewer Operating Fund To The Sewer Repair And Improvement Fund" for the third time by title only. Motion made by Vaughn to pass and adopt Resolution 2014-28. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Hofstetter, Shoemaker, Beechy and Baird voting aye.

Mayor Huebner read Resolution 2014-31 "A Resolution Setting Wages and Salaries for Elected Officials, Salaried and Hourly Employees of the Village of Millersburg, and To Define Vacations, Sick Leave and Holidays" for the first time by title only.

Mayor Huebner read Ordinance 2014-105 "An Ordinance To Establish Chapter 1199 Of The Codified Ordinances Of The Village Of Millersburg, Ohio, Establishing A Tree City USA Board And To Establish Tree And Landscape Requirements" for the first time by title only.

NEW BUSINESS: Jim Beechy commended the Street Department for their efforts in clearing the roadway of ice this past Saturday.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Beechy and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor