



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on December 8, 2014 at 7:00 p.m. In the absence of Mayor Huebner, Council President Jim Beechy called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker and Jim Beechy. Solicitor Robert Hines was also in attendance. Motion was made by Polen to excuse Mayor Huebner and Councilwoman Ruby Baird. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Beechy voting aye.

MINUTES: Motion made by Vaughn to suspend the reading of the minutes of the previous meeting. Seconded by Shoemaker. Upon roll call, motion carried with Vaughn, Shoemaker, Beechy, Polen and Hofstetter voting aye. There were no additions or corrections. Motion made by Hofstetter to accept the minutes as presented. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Polen, Shoemaker and Beechy voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2014-32 Bills' \$48449.58; Payroll \$37856.17; total \$86305.75. Seconded by Shoemaker. Upon roll call, motion carried with Vaughn, Shoemaker, Beechy, Polen and Hofstetter voting aye.

REPORTS OF OFFICERS

Chief Vaughn: Presented a letter of resignation from Justin Estill effective December 19. Estill has been hired by OSU/ATI. Motion made by Polen to accept the resignation. Seconded by Vaughn. Upon roll call, motion carried with Polen, Vaughn, Hofstetter, Shoemaker and Beechy voting aye.

Asked Council for permission to fill the police officer position vacated by Estill with a current employee of the dispatch department. A replacement in dispatch would be filled with a current part-time/aux member. Motion made by Hofstetter to fill the vacant positions. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Beechy, Shoemaker and Vaughn voting aye. Chief Vaughn will inform Council who the individuals are at the next meeting.

Administrator Troyer: Informed Council the Planning and Zoning Commission met on December 3rd and approved the variance requests for setback requirements at 476 Cary Street for the construction of a garage, a variance request from Trailside Deli for a wall sign as well as site plan approval for Tom Bird.

Informed Council the RCAP/GIS Project is nearing the completion stages at this point. We are in the process of finalizing the mapping and digitizing our existing maps/as-builts. Equipment options are being reviewed as well.

Informed Council the requested changes were made to the Vacant Building Registry. We are awaiting word from the State on an appropriate account to channel the money generated by this ordinance to. Once this is completed we will present the ordinance for approval. The 30 day period for a response from the State will expire on Dec 24. Troyer

provided a memo from Chris Sieverdes citing some suggestions and his opinions of the proposed ordinance. Troyer will speak with him on the issues.

Informed Council OPWC District 14 Integrating Committee meeting will be held December 17th at the Tuscarawas County Commissioners Office. We will know after this meeting how our application for the High Tank Project rates District wide for funding.

Informed Council staff is currently looking into the purchase of a new natural gas generator for the office. The current generator is a 1985/86 diesel model (25KW) and has been having maintenance issues lately. Parts are becoming more difficult to obtain. The generator is crucial to operations. It provides power when there is an electrical outage to the office; police dispatch; 911 assistance; and traffic signals. Quotes are currently being sought.

Informed Council November Septage Receiving was 132,500 gallons received for a total of \$8,110.00.

Informed Council the Recycling Total was 9.09 tons collected in November for a total of 47.18 tons so far this year. In the same period last year we had collected 48.13 tons.

Clerk Treasurer Shaffer: Presented the November 2014 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary and Payroll. There were no questions or comments.

Provided Council with preliminary numbers on the 2015 appropriations. Shaffer indicated the only major change from the previously passed budget was the addition of \$20000 for the possible generator replacement. Shaffer said if there were no changes, she would prepare the annual appropriation ordinance for the next Council meeting. There were no changes presented.

LEGISLATION: Council President Beechy read Resolution 2014-31 "A Resolution Setting Wages and Salaries for Elected Officials, Salaried and Hourly Employees of the Village of Millersburg, and To Define Vacations, Sick Leave and Holidays" for the second time by title only.

Council President Beechy read Ordinance 2014-105 "An Ordinance To Establish Chapter 1199 Of The Codified Ordinances Of The Village Of Millersburg, Ohio, Establishing A Tree City USA Board And To Establish Tree And Landscape Requirements" for the second time by title only.

Council President Beechy read Emergency Resolution 2014-33 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Street Repair And Maintenance Fund And Declaring An Emergency" for the first time by title only. Motion made by Vaughn to suspend the rule requiring the second and third reading of Resolution 2014-33. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Hofstetter, Shoemaker and Beechy voting aye. Motion made by Hofstetter to pass and adopt Resolution 2014-33. Seconded by Polen Upon roll call, motion carried with Hofstetter, Polen, Beechy, Shoemaker and Vaughn voting aye.

COMMITTEE REPORTS: Jim Beechy presented the minutes from the Economic Development Advisory Board meeting held on December 3. The Board made recommendations for Council for the 2015 grant monies to be awarded in the amount of \$24,500. There were six applications submitted. The Board recommended denying two applications and awarding four. A formal decision by Council on the grants will be made at the next Council meeting.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Beechy voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor