



# VILLAGE OF MILLERSBURG

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**Jeff Huebner, Mayor**

**Nathan Troyer, Village Administrator**

**Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator**

**S. Thomas Vaughn, Police Chief**

Village Offices (330) 674-1886  
Income Tax (330) 674-6891  
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on December 23, 2013 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Jim Beechy, and Ruby Baird. Solicitor Robert Hines was also in attendance. Motion made by Beechy to excuse Councilman Greg Hardesty. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Vaughn, Polen, and Baird voting aye.

**MINUTES:** Motion made by Baird to suspend the reading of the minutes of the previous meeting held December 9, 2013. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Hofstetter, and Vaughn voting aye. There were no additions or corrections. Motion made by Vaughn to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Baird, Hofstetter, and Polen voting aye.

**BILLS:** Motion made by Hofstetter to pay bill resolution 2013-41 Bills' \$75,195.54; Payroll \$43,038.08; total \$114,231.89. Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Polen, Vaughn, and Baird voting aye.

## REPORTS OF OFFICERS

**Chief Vaughn:** Asked Council for permission to begin the process of locating a new cruiser. The State Purchasing contracts were late being released this year and availability is a concern. Vaughn will contact Village Motors for a quote on a Ford Interceptor SUV, the same vehicle available through State Purchasing. If Village Motors can beat or match the State contract price, bids are not required. Polen asked if this is replacing a cruiser. Chief Vaughn noted it is a replacement and the cruiser going out of service will be sold. Motion made by Beechy to allow Chief Vaughn to move forward with the cruiser search. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Polen, Hofstetter, and Baird voting aye.

**Administrator Troyer:** Informed Council Save & Serve has submitted a side yard setback variance request for the construction of an addition to the retail portion of the building to the Planning and Zoning Commission. Due to the next meeting falling on New Year's Day, the meeting was rescheduled for January 8, 2014.

Informed Council the PUCO Application for Electrical Aggregation has been sent to our consultant for the final steps in filing.

Informed Council the deed for the McDowell property donation (193 W Jackson St) was received shortly after our last meeting. The final steps have been taken and the property is now in the Village's name. Troyer again thanked Wayne & Cindy McDowell for their generous donation.

The Village has been approached by Verizon about possible cell tower locations to upgrade their coverage area. They would like to know if the Village would consider a tower location site on our property at Deer Run Park. Another possible location is the Parkview Water

Tank property. Discussion on how large of an area they need; concerns for residents in the area; and lease fees were had. Troyer will find out more details.

Informed Council the 241 Water Tank was recently repaired and sealed by Rocky Heater Co. The tank's condition has deteriorated more than expected. Troyer indicated it will need replaced within the next year and a half to two years. Grants will be researched for possible funding.

**Clerk-Treasurer Shaffer:** Asked for approval to pay all remaining invoices to the end of the year. Motion made by Beechy to approve the payment of year end invoices. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Polen, Hofstetter, and Baird voting aye.

Asked for approval of 2014 temporary appropriations in the amount of \$76,085 to operate for the first part of the year and until fiscal year 2013 is closed. Motion made by Beechy to approve the temporary appropriations. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Baird, Hofstetter, and Polen voting aye.

**LEGISLATION:** Mayor Huebner read Resolution 2013-37 "A Resolution Annexing 1.868 Acres to the Village of Millersburg" for the third time by title only. Motion made by Hofstetter to pass and adopt Resolution 2013-37. Seconded by Baird. Upon roll call, motion carried with Hofstetter, Baird, Polen, Vaughn, and Baird voting aye.

Mayor Huebner read Resolution 2012-39 "A Resolution Setting Wages and Salaries for Elected Officials, Salaried and Hourly Employees of the Village of Millersburg, and To Define Vacations, Sick Leave and Holidays" for the second time by title only. Motion made by Beechy to suspend the third reading of Resolution 2013-39. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Baird, Vaughn, and Polen voting aye. Motion made by Baird to pass and adopt Resolution 2013-39. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Vaughn, and Hofstetter voting aye. Polen voted nay.

Mayor Huebner read Emergency Resolution 2013-42 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Street Maintenance And Repair Fund And Declaring An Emergency" for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Resolution 2013-42. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Polen, Hofstetter, and Baird voting aye. Motion made by Hofstetter to pass and adopt Resolution 2013-42. Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Baird, Vaughn, and Polen voting aye.

Mayor Huebner read Emergency Resolution 2013-43 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Cemetery Operating Fund And Declaring An Emergency" for the first time by title only. Motion made by Vaughn to suspend the rules requiring the second and third reading of Resolution 2013-43. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Hofstetter, Beechy and Baird voting aye. Motion made by Baird to pass and adopt Resolution 2013-43. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hofstetter, Vaughn, and Polen voting aye.

Mayor Huebner read Ordinance 2013-109 "An Ordinance To Make Appropriations By Fund For Current Expenses And Other Expenditures Of The Village Of Millersburg, State Of Ohio, During The Fiscal Year Ending December 31, 2014" for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Ordinance 2013-109. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Polen, Hofstetter, and Baird voting aye. Motion made by Hofstetter to pass and adopt Ordinance 2013-109. Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Baird, Vaughn, and Polen voting aye.

**Mayor Huebner:** Read a proclamation honoring Councilman Greg Hardesty for his 18 years of service to the Village. The proclamation was signed by Village Officials, framed, and will be given to Mr. Hardesty by the Mayor.

**COMMITTEE REPORTS:** Jim Beechy, Council Representative to Economic Development Advisory Board presented the 2014 Bed Tax Grant recommendations. Applications submitted totaled \$39,000. The grant amount available for 2014 is \$25,000 (up from \$23,000 in 2013). Grants recommended for award were: 1.) Historic Downtown Millersburg - \$11,000; 2.) Holmes County Antique Festival - \$4,000; 3.) Holmes County Historical Society - \$4,000; 4.) Antiques in the Alley - \$4,000; 5.) Holmes County Economic Development Council - \$2,000. Motion made by Polen to approve the Bed Tax Grants as recommended. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Beechy, and Baird voting aye.

**EXECUTIVE SESSION:** Motion made by Polen to adjourn into executive session to discuss the sale or purchase of public property. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Beechy, and Vaughn voting aye.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Beechy, and Baird voting aye.

Approved Date \_\_\_\_\_

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor