



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on December 28, 2015 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance. Motion made by Beechy to excuse Junior Vaughn. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Polen, Shoemaker and Baird voting aye.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Beechy, Hofstetter and Polen voting aye. Motion made by Beechy to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Polen, Shoemaker and Baird voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2015-47 bills' \$43,045.93; payroll \$37,826.69; total \$80,872.62. Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Shoemaker, Baird and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the DRB will review a Certificate of Appropriateness application for wall signage at 60 West Jackson Street for La Palma Mexican Restaurant. The Planning and Zoning Commission will review a proposed lot split submitted by Mark Taylor at 39 Taylor Alley. Both meetings will be held on January 6, 2016.

Informed Council all work is complete on the High Tank Project. Close out documents are being processed. Once our final payments have been cleared we will submit them all for reimbursement.

Informed Council the ODNR NatureWorks Funding-Clay Street Park has been discussed with the engineer (W.E. Quicksall) and we will begin the necessary documents to go to bid in the spring.

Reminded the Park Committee of a scheduled meeting to discuss/review potential future park projects. The meeting will be held on January 11 at 6:00 p.m.

Informed Council of a request to remove a handicap parking space. Troyer noted Council approved the installation of a handicap parking space across from 19 South Crawford Street several months ago. The sign was installed but now the resident that requested the space has moved. Another resident in the neighborhood is requesting the sign be removed. Motion made by Beechy to remove the handicap parking space. Seconded by Shoemaker. Upon roll call, motion carried with Beechy, Shoemaker, Baird, Hofstetter and Polen voting aye.

Clerk-Treasurer Shaffer: Asked for Council approval to pay any invoices received through December 31, 2015. A list of payments will be provided at the Jan. 11, 2016 meeting. Motion made by Beechy to approve the payment of year-end invoices. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Hofstetter, Shoemaker and Baird voting aye.

LEGISLATION: Mayor Huebner read Resolution 2015-43 “A Resolution Setting Wages and Salaries for Elected Officials, Salaried and Hourly Employees of the Village of Millersburg, and To Define Vacations, Sick Leave and Holidays” for the third time by title only. Motion made by Hofstetter to pass and adopt Resolution 2015-43. Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Baird, Shoemaker and Polen voting aye.

Mayor Huebner read Ordinance 2015-106 “An Ordinance To Amend Chapter 181 Of The Codified Ordinances Of The Village Of Millersburg Regarding Municipal Income Tax” for the second time by title only. Motion made by Baird to suspend the rules requiring the third reading of Ordinance 2015-106. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Shoemaker and Beechy voting aye. Motion made by Shoemaker to pass and adopt Ordinance 2015-106. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Baird, Beechy, and Hofstetter voting aye.

Mayor Huebner read Ordinance 2015-107 “An Ordinance To Make Appropriations By Fund For Current Expenses And Other Expenditures Of The Village Of Millersburg, State Of Ohio, During The Fiscal Year Ending December 31, 2016” for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Ordinance 2015-107. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Shoemaker, Beechy, and Baird voting aye. Motion made by Baird to pass and adopt Ordinance 2015-107. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Beechy, Shoemaker and Hofstetter voting aye.

Mayor Huebner read Resolution 2015-48 “A Resolution Annexing 16.108 Acres To The Village Of Millersburg” for the first time by title only.

Mayor Huebner read Ordinance 2015 – 108 “An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg” for the first time by title only.

NEW BUSINESS: Administrator Troyer noted the he and Solicitor Hines are preparing a revision to the water ordinance. New radio reads are gradually being purchased for meter readings. The revision will include a section requiring property owners requesting new service to pay for the \$150 cost of the new reader. Legislation is expected to be presented at the next meeting.

Mayor Huebner read a proclamation honoring Jim Beechy for his 9 years of service and dedication to the Village as Councilman. Beechy’s term expires December 31, 2015.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Beechy and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor