

**VILLAGE OF MILLERSBURG
CERTIFICATE OF INSPECTION**

In accordance with Chapter 1357 of the Village of Millersburg Codified Ordinances, all vacant commercial buildings must be registered and inspected within 60 days of the premises becoming vacant.
A vacant building shall be defined for the purposes of this Chapter as a building which is not occupied by its owner, lessee or other person in lawful possession, or at which substantially all lawful business operations have ceased, or which is substantially devoid of content. Special event, short term, and seasonal commercial leases or occupants of 90 days or less are excluded from the provisions of this chapter and shall not be used in determining the length of vacancy for any building.

Property Address

Name of Property Owner/Agent/Lessee/Party in Control/Foreclosing Entity (circle one)

Applicant Name

Telephone Number

Email Address

Authorized Use and Occupancy of the Building

Listing of Known Village of Millersburg Codified Ordinance and/or Building Code Violations:

Best Time to Schedule Inspection: _____

This application must be submitted with the \$200.00 fee. This fee includes the initial inspection and one re-inspection within 12 months from the date of the initial inspection to verify correction of any violations. Any subsequent re-inspections will be billed at \$25.00 per inspection. Once issued, the Certificate of Inspection is valid for 12 months and may be transferred to a new owner within the 12 month period one time.

I, _____, hereby acknowledge that the information provided above is complete and accurate; and further agree to allow the Village of Millersburg access to the property and building to conduct the inspection(s) as required by Chapter 1357 of the Village of Millersburg Codified Ordinances.

Applicant's Signature

Date

INFORMATION BELOW TO BE COMPLETED BY VILLAGE OF MILLERSBURG ONLY

Received By: _____ on _____ / _____ / _____ Fee Paid: _____

Date of Inspection: _____ / _____ / _____ Inspected By: _____

Issued to: _____ Date _____ / _____ / _____

Signature: _____