

VILLAGE OF MILLERSBURG
VACANT BUILDING REGISTRY EXEMPTION APPLICATION

In accordance with Chapter 1357 of the Village of Millersburg Codified Ordinances, all vacant commercial buildings must be registered and inspected within 60 days of the premises becoming vacant.
A vacant building shall be defined for the purposes of this Chapter as a building which is not occupied by its owner, lessee or other person in lawful possession, or at which substantially all lawful business operations have ceased, or which is substantially devoid of content. Special event, short term, and seasonal commercial leases or occupants of 90 days or less are excluded from the provisions of this chapter and shall not be used in determining the length of vacancy for any building.

Property Address

Name of Property Owner/Agent/Lessee/Party in Control/Foreclosing Entity (circle one)

Applicant Name Telephone Number Email Address

Waivers exempting compliance from Chapter 1357 can be obtained for the following circumstances. Issuance of a waiver does not relieve the property owner of the need to keep the property in a safe, secure, habitable condition. Select requested exemption below:

1. _____ Building substantially damaged by fire, vandalism, natural disaster, or act of God. (Cleanup, repair or demolition must be initiated within 90 days from the date of fire)
2. _____ Owner or Estate of Deceased Owner attempting to sell the property at fair market value
3. _____ Owner of Estate of Deceased Owner attempting to rent/lease property at fair market value
4. _____ Village Council granted exemption for special circumstances

Applicant must submit supporting documentation for any exemption requested. Supporting documentation to include police/fire reports, copy of real estate listing agreement, real estate advertisements etc.

I, _____, hereby acknowledge that the information provided above is complete and accurate; and further agree to allow the Village of Millersburg access to the property and building to conduct the inspection(s) and/or verify accuracy of exemption request as required by Chapter 1357 of the Village of Millersburg Codified Ordinances.

Applicant's Signature Date

INFORMATION BELOW TO BE COMPLETED BY VILLAGE OF MILLERSBURG ONLY

Received By: _____ on _____ / _____ / _____
Date of Inspection: _____ / _____ / _____ Inspected By: _____
Issued to: _____ Date _____ / _____ / _____
Signature: _____