

COA APPLICATION #: _____

**VILLAGE OF MILLERSBURG DESIGN REVIEW BOARD
CERTIFICATE OF APPROPRIATENESS APPLICATION**

PROPERTY ADDRESS: _____

PROPERTY OWNER/AGENT: _____ PHONE #: _____

PROPERTY OWNER/AGENT ADDRESS: _____

PRESENT USE: _____ PROPOSED USE: _____

CONTRACTOR'S NAME: _____ PHONE #: _____

TYPE OF MODIFICATION:

NEW CONSTRUCTION _____ FACADE _____ ROOF _____ SIGNAGE _____
DOORS/WINDOWS _____ MASONRY _____ DEMOLITION _____ LANDSCAPING _____
OTHER _____

THE FOLLOWING INFORMATION MUST BE SUBMITTED WITH THIS APPLICATION:

2 COLOR PHOTOGRAPHS OF THE EXISTING PORTION OF PROPERTY WHICH IS PROPOSED TO BE MODIFIED:

2 COPIES OF A SCALED PLOT PLAN WITH A NARRATIVE DESCRIPTION OF THE PROPOSED MODIFICATIONS INCLUDING ALL PROPOSED COLORS, METHODS, AND MATERIALS TO BE USED; WHICH CLEARLY DESCRIBES THE PURPOSE AND INTENT OF THE PROJECT (*INCLUDE COLOR & MATERIAL SAMPLES IF POSSIBLE*)

PLEASE READ AND VERIFY BY SIGNATURE

THE FOLLOWING ITEMS ARE THE APPLICANT/PROPERTY OWNERS RESPONSIBILITY:

- 1. VERIFY THAT THE DEED AND/OR PLAT DOES NOT CONTAIN ANY RESTRICTIONS AGAINST SUCH PROPOSED ACTIVITY**
- 2. OBTAIN ALL OTHER REQUIRED VILLAGE AND EAST CENTRAL OHIO BUILDING AUTHORITY PERMITS**

BY SIGNATURE, I HEREBY ATTEST TO THE TRUTH AND EXACTNESS OF ALL INFORMATION PROVIDED ABOVE:

DATE: _____ SIGNATURE: _____

DO NOT WRITE BELOW THIS LINE

FEE: \$30.00

FEE COLLECTED: _____ DATE: _____ BY: _____

HEARING DATE: _____

ON _____, THIS PERMIT WAS APPROVED _____ REJECTED _____

BY THE VILLAGE OF MILLERSBURG DESIGN REVIEW BOARD SUBJECT TO THE FOLLOWING COMMENTS:

IF APPROVED, THIS IS TO CERTIFY COMPLIANCE WITH THE LATEST DESIGN REVIEW BOARD REQUIREMENTS.

ZONING INSPECTOR